

# **Chevy Chase Village Board of Managers**

## **July 14, 2014**

Note: These minutes reflect the Board's actions only, and do not include remarks made by *members of the Board of Managers, Legal Counsel, Village Staff or others in attendance. An audio recording of this meeting is available on the Village website at [www.chevychasevillagemd.gov](http://www.chevychasevillagemd.gov) or by request to the Village office.*

### **BOARD OF MANAGERS**

Michael L. Denger, Chair	Present
Patricia S. Baptiste, Vice Chair	Present
Richard M. Ruda, Secretary	Present
David L. Winstead, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Present
Elissa A. Leonard, Board Member	Present

### **STAFF**

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Michael W. Younes, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Present
Ellen Sands, Permitting and Code Enforcement Coordinator	Present
Jacqueline A. Parker, Public Safety Coordinator	Present

### **COUNSEL**

Suellen M. Ferguson, Village Counsel	Present
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Mr. Michael Denger, Chair of the Chevy Chase Village Board of Managers, called the meeting to order at 7:32 p.m.

### **Approval of Minutes from the Board's Regular Meeting held on June 9, 2014**

Minutes of the Board's regular meeting held on June 9, 2014 were circulated to the Board prior to the meeting.

*Ms. Baptiste moved to approve the minutes of the Board of Managers' regular monthly meeting held on June 9, 2014, as drafted. Mr. Crockett seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. Mr. Winstead was absent. The motion passed.*

## **Treasurer's Report**

The Treasurer's Report was distributed prior to the meeting. No action was taken by the Board.

## **Police Report**

The Police Report was distributed prior to the meeting. No action was taken by the Board.

## **Committee Matters**

### **Western Grove Urban Park Committee**

Mr. Younes stated that the Montgomery County Council had approved construction funding for the park and currently the Village is working with Park & Planning staff to finalize the design documents for project bidding. Overall construction is anticipated to begin in spring 2015.

## **Board Reappointments to Village Committees and Commissions**

### **Elections Committee**

*Mr. Crockett moved to reappoint Robert Broeksmit of Primrose Street as member of the Elections Committee pending Board action on recommendations forthcoming this fall from the Board's sub-Committee on Committees.* Mr. Ruda seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. Mr. Winstead was absent. The motion passed.

### **Personnel Commission**

*Mr. Crockett moved to reappoint Orrin Baird of Oliver Street as Chair of the Personnel Commission pending Board action on recommendations forthcoming this fall from the Board's sub-Committee on Committees.* Mr. Ruda seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. Mr. Winstead was absent. The motion passed.

### **Public Safety Committee**

*Mr. Crockett moved to reappoint Saul Goodman of Cedar Parkway as Chair of the Public Safety Committee pending Board action on recommendations forthcoming this fall from the Board's sub-Committee on Committees.* Mr. Ruda seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. Mr. Winstead was absent. The motion passed.

### **Traffic Committee**

*Mr. Crockett moved to reappoint Porter Wheeler of Oxford Street as Chair of the Traffic Committee pending Board action on recommendations forthcoming this fall from the Board's sub-Committee on Committees.* Mr. Ruda seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. Mr. Winstead was absent. The motion passed.

## **Tree Committee**

*Mr. Crockett moved to reappoint Samuel Lawrence of East Lenox Street as Chair of the Tree Committee pending Board action on recommendations forthcoming this fall from the Board's sub-Committee on Committees.* Mr. Ruda seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. Mr. Winstead was absent. The motion passed.

(Mr. Winstead arrived at 7:47 p.m.)

## **New Business**

### **Presented for Board Review and Possible Action:**

- **Resolution No. 06-02-14:** An Ordinance to amend chapter 6, "Penalties, Fees and Fines", sec. 6-2, "Fees and Charges for Permits and Services" to eliminate the permit fee for removal of designated tree species of little value and to reduce the filing fee for the removal of trees that meet certain requirements.

*Ms. Baptiste moved to amend Resolution No. 06-02-14 by removing the requirement to obtain a tree removal permit for the removal of trees on the Village's list of tree species of little value.*

Ms. Baptiste, Mr. Crockett, and Mr. Goodwin voted in favor of the motion. Mr. Denger, Mr. Ruda, Mr. Winstead, and Ms. Leonard voted against the amendment. The motion did not pass.

*Mr. Denger moved to approve Resolution No. 06-02-14, as drafted.* Ms. Leonard seconded the motion. Mr. Denger, Mr. Ruda, Mr. Winstead, and Ms. Leonard voted in favor of the motion. Ms. Baptiste, Mr. Crockett, and Mr. Goodwin voted against the motion. The motion passed.

- **Resolution No. 07-01-14:** An Ordinance to amend the fiscal year 2015 budget to increase expenditures to reflect additional costs of roadway repaving as a result of utility construction work performed in the Village and add a line item detail under Parks, Trees and Greenspace for the reforestation incentive program, and to transfer funds from general fund reserves to cover both expenditures.

*Mr. Crockett moved to approve Resolution No. 07-01-14, as drafted.* Mr. Ruda seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed.

- Authorization to terminate the Village's Retirement Plan with *The Principal Financial Group*; and
- Authorization to enter into a Retirement Plan for Village Personnel with the ICMA Retirement Corporation (ICMA-RC)

*Mr. Crockett moved to authorize the Village Manager to execute the paperwork required to terminate the Village's Retirement Plan with The Principal Financial Group and to enter into a Retirement Plan for Village Personnel with the ICMA Retirement Corporation (ICMA-RC). Mr. Goodwin seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. The motion passed.*

- Request for Gratis Use of the Village Hall submitted by the Friends of Chevy Chase Circle

*Mr. Ruda moved to approve gratis use of the Village Hall by the Friends of Chevy Chase Circle for their organization's Board meetings. Mr. Winstead seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. The motion passed.*

### **Contract Authorization Requests**

- Staff Benefits Insurance Contracts
  - Medical: *CareFirst BlueCross BlueShield*
  - Dental: *Principal* (retroactive to July 1)
  - Disability (long- and short-term): *Reliance Standard* (retroactive to July 1)
  - Worker's Compensation Insurance: *Chesapeake Employers Insurance Company* (formerly IWIF)

*Mr. Crockett moved to authorize the Village Manager to enter into contracts with CareFirst BlueCross BlueShield for medical benefits, Principal Dental Preferred Provider Organization for dental benefits, Reliance Standard Life Insurance Company for short- and long-term disability benefits, and the Chesapeake Employers' Insurance Company for injured workers' compensation benefits for the Village staff. Mr. Goodwin seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. The motion passed.*

### **Purchase Authorization Request:**

- Public Works—Replacement Dump Truck Beds

*Mr. Crockett moved to approve the purchase of two (2) replacement dump truck beds with bed liners from RMS of Westminster in the amount of \$12,600. Mr. Ruda seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. The motion passed.*

- Public Works—Replacement Salt Spreader

*Mr. Crockett moved to approve the purchase of one (1) Swenson stainless steel 2-yard v-box spreader from Moxley's Truck Equipment in the amount of \$5,250. Mr. Ruda seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. The motion passed.*

### **Board Consideration of a Request to Convene a Special Meeting to Consider a Building Code Variance Request.**

A letter from Mr. and Mrs. Devin Talbott, 6131 Nevada Avenue was circulated to the Board prior to the meeting requesting that the Board convene a special meeting to consider the Talbotts' request for a variance prior to the Board's next monthly meeting on September 8, 2014. The Board approved the request for a Special Meeting to be held on Monday, August 4, 2014 at 7:30 p.m.

### **Adjournment**

*Mr. Crockett moved to adjourn the meeting.* Ms. Baptiste seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. The motion passed. The meeting adjourned at 8:53 p.m.

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Secretary, Chevy Chase Village Board of Managers

*Final.*